

## ENVIRONMENTAL POLICY

March 2017

---

Oakdene Hollins operates an Environmental Management System and has been registered to ISO 14001:2015. Our Environmental Policy is summarised below.

---

Oakdene Hollins can contribute to sustainable development not only through our advice and research, but also in the way we conduct our business. We are seeking substantial improvements in resource- and carbon-intensity that mean a long term transformation in the ways in which we work. This means collaborating with customers, partners and suppliers in a creative process of change for which we take responsibility in leading.

### Aims

---

- Maintain our ISO 14001 registration.
- Be very efficient in our direct use of energy, materials and water, with objectives in line with or exceeding government targets.
- Be compliant with regulation, including that with environmental and social dimensions and other voluntary commitments.
- Promote open discussion with all interested parties on ways to reduce our environmental impacts and share our environmental performance and knowledge with them.
- Encourage sustainable products and services by buying them ourselves.
- Minimise the amount of waste going to landfill by reusing and recycling materials wherever possible.
- Work with customers and partners to define more environmentally sustainable ways of meeting their objectives.
- Ensure that our key suppliers and contractors are aware of our policy and that wherever possible they operate to similar standards.
- Enable our staff to live low environmental impact lifestyles.
- Set targets, report, review and continuously try to improve our performance.

### Monitoring and reporting

---

The Company's overall objectives are to maintain its ISO 14001 standard and:

- not to harm the environment.
- to reduce its like-for-like environmental impact year-on-year.
- to communicate its environmental objectives to its stakeholders.

Specific objectives are, year-on-year, in like-for-like business, where practical, to:

- use hotels (in Brussels) accredited with the Green key award
- improve the levels of our Resource Efficiency Pledge in Zero Waste Scotland's programme.
- reduce printing per full time employee (measured by annual usage of printing cartridges) by 5%.

This policy is reviewed annually by the Management Team and the Environmental Team as part of the Management Review process. It forms part of the induction training for all staff, and is available on our website.

**NOTE: The original of this policy has been approved and signed by Director David Fitzsimons.**

Last updated: March 2017

-End-

---

**For additional information please contact:**

**David Fitzsimons**, Director, Oakdene Hollins, Ardenham Court, Oxford Road,  
Aylesbury, Buckinghamshire HP19 8HT, UK

Tel: +44 (0)1296 423915

Fax: +44 (0)1296 330351

Email: [david.fitzsimons@oakdenehollins.com](mailto:david.fitzsimons@oakdenehollins.com)

---